I. **Online-Registration Period: April – August 20, 2017!**

Students will not be able to register until their Immunization HOLD has been satisfied with FIU.

- NSE students have PRIORITY access to register online for Fall-term 2017. Please take advantage of this priority opportunity since course registration is not guaranteed and is based on availability! **REGISTER NOW! You can change your schedule at any time until the end of Add/Drop in August!**
- Students will not receive registration access for closed (full) courses. Students must have an active Panthersoft (MyFIU) account including a Panther ID number and password for online registration.

Students will register online via their MyFIU (my.fiu.edu) student-account for any undergraduate courses (1000-4000 level) in which DO NOT have any pre-requisites listed. Please check with the FIU undergraduate catalog to confirm any pre-requisites, [http://catalog.fiu.edu/](http://catalog.fiu.edu/). You should email Jamie Perez ([perezja@fiu.edu](mailto:perezja@fiu.edu)) if planning to take any courses with **pre-requisites** (instructions listed below). Please note, any courses within the 5000-level (i.e. FIU 5010) and above are Graduate-level courses. At FIU, NSE students are not eligible to enroll in Graduate-level courses.

II. **Pre-requisites for Courses:** NSE students are expected to meet all pre-requisites for our courses. **If you are planning to register for any courses with a pre-requisite please email Jamie Perez (perezja@fiu.edu) a list of those courses, including the five-digit course section number** for each course. The five-digit course number will identify the course-section of your interest (For example: class #32123, section U01, Instructor John Doe, Tu, Th 2-3:15pm). Thereafter, our office will work directly with the appropriate academic departments to assign your registration permission for those specific sections, in which will allow you to register yourself online. Such courses may require departmental prerequisite verification/equivalency checks. Although you have sent in transcripts, your courses are not inputted into our system and your prerequisites will not automatically be recognized. Course descriptions can be retrieved from the online undergraduate catalog at [http://catalog.fiu.edu/](http://catalog.fiu.edu/). Exchange students are responsible for providing adequate proof of pre-requisites with course descriptions and/or official transcripts from their home school in order to register for courses within their major of study.
III. **Business and Accounting Courses:** Those students needing to enroll in business/accounting courses (including accounting, management, marketing, finance, real-estate, MIS, International business, HR management, business calculus, or business statistics) must follow the instructions below:

1. Complete, sign and list selected FIU business courses on the FIU Registration form (attached to my email), including the 5-digit reference (class) numbers.
2. Student’s home campus academic advisor or Dean’s signature is required on the add/drop form for approval.
3. Students must return (via fax or email) their approved add/drop form to Jamie Perez. There are no guarantees that the section of your choice will be available, please provide alternate choices.
4. Such forms will be processed by the FIU College of Business staff.
5. Students may periodically check their online course schedule (via MyFIU student account) for verification of enrollment into selected business courses.

**Important Business/Accounting Notes!**

1. Once registration is processed for business courses, if students choose to edit their schedule, the above process must be repeated.
2. **Accounting Majors:** All upper-level Accounting courses (ACG 4101: Financial Accounting I and higher) require an entrance exam which is only offered at FIU (in-person only).
3. You may also visit the FIU College of Business web site at [http://business.fiu.edu/undergraduate_academic_programs.cfm](http://business.fiu.edu/undergraduate_academic_programs.cfm).

IV. **Online Registration Instructions:** Please visit the FIU registration website at [http://my.fiu.edu](http://my.fiu.edu) (Panther ID# is not required to view the interactive class schedule). The FALL 2017 class schedule can be viewed by clicking on the interactive ‘class schedule’. We recommend that you take the online tutorials available on how to “sign up for classes” in order to familiarize yourself with our registration system (called Panthersoft). “Student Tutorials” to learn how to Add/Drop Classes can be found online: [http://onestop.fiu.edu/Registrar/index.html](http://onestop.fiu.edu/Registrar/index.html). When choosing your classes, please remember that we have two main campuses—Modesto A. Maidique Campus (MMC) in South, Miami and Biscayne Bay Campus (BBC) in North, Miami.

**How to view open class schedule / Online Registration Steps:**


1. Go to myFIU ([http://my.fiu.edu](http://my.fiu.edu))
2. Sign on to Panthersoft with your Panther ID and Password

April 2017
3. In the “Academics” box, click on “Search” to view Class Search Page
4. Select term of interest (Fall 2017)
5. Select session as “regular academic session”
6. Input course information from the FIU catalog
   [www.fiu.edu/orgs/register/catalogs or http://my.fiu.edu (in My Menu box)]. Example: ENC1101 (Freshman Composition), ENC = Subject and 1101 = Catalog Number
7. Click on “Search” (you may want to use the additional criteria to limit your search, such as select campus)
8. Click on the vertical scrollbar to view all the course sections (search results)
9. Click the “Select Class” button to add the desired class to your schedule
10. Click on the “Next” button to search for further classes
11. When done searching, click on the “Finish Enrolling” button
12. Click on the “My Class Schedule” button to retrieve your final schedule...pay attention to payment deadlines!

**FIU Campus Locations:** Exchange students may enroll for courses offered at both FIU campuses, Biscayne Bay and Modesto A. Maidique. Keep in mind that the travel time between the two campuses is at least 50 minutes driving, depending on traffic. The **Golden Panther Express Shuttle** is a bus service that runs approximately every hour between the two campuses, Monday through Friday, for a $5 round-trip fee.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>April-August</td>
<td>NSE Fall 2017 Registration (online)</td>
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<tr>
<td>August 5</td>
<td>Online Registration must be finalized; Manual NSE Tuition-waivers will be processed</td>
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<tr>
<td>August 17*</td>
<td>Early Housing check-in for NSE students. *Apply for early check-in via your MyFIU (my.fiu.edu) account.</td>
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| **August 18** | 1. **NSE Orientation** (required for all NSE Students!)  
                      2. **Canadian-NSE Students**: must attend an additional orientation with the Office of Study Abroad Orientation/ISSS |
| August 20  | Last day to register w/out incurring a $100 late fee                              |
| August 18-21 | Official Housing check-in (9AM - 4PM)                                             |
| **August 21** | **Classes begin**                                                                |
| August 29  | Fall Semester Payment Due Date (Plan-A NSE Students)                              |
| September 4 | Labor Day Holiday                                                                 |
| November 10 | Veteran’s Day Holiday                                                             |
| November 23-24 | Thanksgiving Holiday Break                                                      |
| December 4-9 | Finals Week                                                                       |
| **December 9** | **End of Term**                                                                |

**2017-2018 Academic Calendar:** [http://www.onestop.fiu.edu/academic-calendar/Academic%20Calendar%20Archives/2017-2018_Academic_Calendar.pdf](http://www.onestop.fiu.edu/academic-calendar/Academic%20Calendar%20Archives/2017-2018_Academic_Calendar.pdf)