



HIGH SCHOOL DUAL ENROLLMENT

Through an articulation agreement with the County School System and the State of Florida, FIU offers accelerated, college-level courses that do not duplicate existing high school academic work. The dual enrollment program provides an opportunity for students to earn high school and college credit simultaneously (*grades will become part of permanent high school AND college transcripts*). In order to be eligible for participation in the dual enrollment program, a high school student must have (1) completed his/her freshman year, (2) achieved a 3.0 unweighted grade point average or higher, (3) satisfied any course prerequisites, and (4) received approval of the high school principal or designee. **STUDENTS WHO EARN A C OR LOWER IN ANY ONE DUAL ENROLLMENT COURSE, WILL NOT BE ALLOWED TO CONTINUE PARTICIPATING IN THE DUAL ENROLLMENT PROGRAM.** (The University waives the tuition. This means participating students shall be exempt from the payment of registration and laboratory fees).

Refer to the FIU Interactive Class Schedule located at <https://my.fiu.edu> for specific days and times for registration information. Keep in mind that certain courses require pre or co-requisites and/or placement testing. Also, most courses that begin with a 1 or a 2 except English and Math are acceptable. English and Math require a PSAT of 50 or an SAT of 500 on the appropriate section. If you have neither, you will need to take the College Placement Test (CPT).

Registration is on a space-available basis.

The following are required for registration:

1. **High School Dual Enrollment Authorization Form**
Available from the high school guidance office or at <http://www.fiu.edu/~understu/de/index.html>. The form must be completed with course(s) and appropriate signatures from the high school **every semester you wish to take courses**. Since registration for the course(s) is on a space-available basis, it is advisable to select alternate courses. A copy of this form will be retained in Undergraduate Studies. Public school students will receive a book voucher from the high school to use at the bookstore to receive textbooks.
Textbooks are property of the public high school and must be returned to the high school treasurer at the end of the term.
2. **FIU Office of the Registrar Dual Enrollment Student Application Form**
This form is available at <http://www.fiu.edu/~understu/de/index.html>.
3. **Proof of Measles Immunization Form**
This form is available at <http://www.fiu.edu/~understu/de/index.html>. Required of all students attending FIU classes for the first time—high school guidance offices should be able to provide a copy of the student’s official immunization record (proof of two vaccinations of measles received at least 30 days apart and one vaccination of rubella). If immunization records cannot be provided from the guidance office, you could obtain a copy from the physician.
4. **\$10.00 cash or check (payable to FIU) – Photo ID Fee**
First-time registered students are required to have a photo ID. The fee is assessed at registration to all FIU students once every academic year (Fall-Summer). After the Office of Undergraduate Studies waives tuition, the student should take \$10.00 to the Student Financials Office and then the tuition-waived receipt and his/her driver’s license to the Photo ID Office in GC 104 or WUC 143.

Dual enrollment does NOT include the cost of parking fines, library fines, and student IDs. Students are responsible for these costs.

[Note: **UNDERGRADUATE STUDIES OFFICE - PC 245 (UP) or ACI-180 (BBC)** SHOULD BE THE FIRST STOP ON CAMPUS FOR HIGH SCHOOL DUAL ENROLLMENT STUDENTS. Registration must be handled through the Undergraduate Studies Office – **do not attempt to register for classes without going through this office. Failure to do so may result in the student being responsible for the cost of the course(s) and textbook(s).**

CONTACT INFORMATION

Dr. William Beesting
University Park Campus
11200 SW 8th Street, PC 245
Miami, FL 33199
(305) 348-2800

Dr. Valerie Morgan
Biscayne Bay Campus
3000 NE 151st Street, ACI 180
North Miami, FL 33181
(305) 919-5754



Office of the Registrar Dual Enrollment Student Application Form

Please note: This is not an application for admission to a degree program at the University. Students desiring admission to a degree program must fill out an Admission Application with the Office of Admissions.

DIRECTIONS: MUST BE TYPED OR PRINTED LEGIBLY. THIS COMPLETED FORM MUST BE SUBMITTED TO THE REGISTRAR'S OFFICE – PC 130.

Term and year of registration:

Fall (August) ___ Spring (January) ___ Summer A/C ___ Summer B ___ *(This form is valid only for term indicated)*

Social Security Number (SSN): _____

Name: (Last, First, Middle Initial): _____

Permanent Address: _____

(Number, Street, City, County, State, Country, Zip Code)

Local Address: _____

(Number, Street, City, County, State, Country, Zip Code)

Telephone Number: (Area Code first) _____

High School Name and Address: _____

Sex: Male ___ Female ___

Place of Birth: _____ **Birth date:** _____

Nation of Citizenship: _____

For Non-U.S. Citizen Only: **Resident Alien** ___ **Alien** ___

Race: (Required by US Department of HEW under Title VI of the Civil Rights Act)

- ___ Asian or Pacific Islander
- ___ Black (Not of Hispanic origin)
- ___ Hispanic
- ___ American Indian or Alaskan Native
- ___ White (Not of Hispanic origin)

If you have previously attended FIU, please list term(s) and year(s) of attendance: _____

Have you applied for regular admission to FIU? Yes No

If yes, what is the status of your application? Approved Denied Other *(Indicate)* _____

Failure to answer this question will result in a delay in processing your application

If your answer to any of the following is yes, you must submit a full statement of relevant facts. You may be required to furnish the university with copies of all official documentation explaining the final disposition of the proceedings.

- a. Yes No Are you currently or have you ever been charged with or subject to disciplinary action for scholastic or any other type of misconduct at any educational institution?
- b. Yes No Have you ever been charged with a violation of the law which resulted in, or if still pending, could result in, probation, community service, a jail sentence or the revocation of your driver's license (including traffic violations which resulted in a fine of \$200 or more)?

If your records have been expunged pursuant to applicable law, you are not required to answer yes to these questions. If you are unsure whether you should answer yes to a or b, we strongly suggest that you answer yes and fully disclose all incidents. By doing so, you can avoid any risk of disciplinary action or revocation of your registration.

I understand that a false statement in this affidavit will subject me to penalties for making a false statement pursuant to 837.06, Florida Statutes and to Rule 6C-6.001(6), F.A.C.

Parent signature: _____ Date: _____

Your signature indicates your awareness that your child's grade in this class will become part of his/her permanent record.